

## NWA General Meeting 5/22/2023

### NWA Board Meeting Agenda

#### **In Attendance:**

Marissa Hiller  
Robert Perret  
River Freemont  
Emily Jones  
Kim Gorman  
Emily C.  
Mariecris Gatlabayan  
Natalia Fernandez  
Emily D.  
Rachel Cohen  
Heather Mulliner  
Gena Peone  
Dulce Kersting-Lark

May 22nd, 2023

#### I. Introductions

Welcome to current boards to past boards. Joint meeting to get connected.

#### II. Board orientation from Robert

Quick overview of how the board works. This group and there are a fairly active subgroups, Native American Roundtable, scholarship and development group (in charge of the archivist in residence program and fundraising), the elections committee (Robert and several other people who come up with elections, nominees, et al), conference committee (board provides guidance and recruits people to serve). Spokane, Wa. is our next venue for 2024.

This group meets monthly. We hear motions from members and non-members, high level organizational governance. For example we increased amount of archivist-in-residence, support Journal of Western Archives. Decisions are made by this group. If we want to do outlooking activities (support groups outside of our groups) this comes through this groups, including awareness campaign, letter writing campaign. President, the President-elect, the treasurer and secretary also meets once a once.

Social media / webmaster is an open position, do not have to be on the Board to do this. Annual meeting is the main gathering for the organization, including educational opportunities.

People will meet with their previous counterpart so that transfer of knowledge can happen.

All new members should review previous meeting notes and policies and procedures manual.

Robert goes over a brief overview of how the meeting minutes look as well as the board. Links will be sent out once the transition has been made.

Brief overview of website, currently use wild apricot. Will potentially create a new facebook page. New board members will be updated.

NWA is currently looking for articles and blog posts, reach out if there is any interest.

Brief overview of backend of website including sending out emails, looking up members.

Rolling off the board for previous members!

The best way to roll off the board is to do a 1:1 meeting with your counterpart and learn about the work we do.

III. Spokane Conference Discussion–Davenport Hotel proposal from Nancy Bunker  
A. Logistical discussions

Email from Nancy Bunker about the Spokane conference, currently taking steps to investigate where in Spokane where it should be held. Quote from the Historic Davenport Hotel as well as organized a local arrangement committee. Davenport Hotel was suggested as an option. The Executive Board approves the location but would like there to be subsequent discussion if there are questions, concerns or additional thoughts.

Gena: supportive as a venue and location.

Heather: has a lot of good conference space.

Rachel: what is the range of numbers? What would the situation look like if it was self-funded?

Concerns about financial resources.

Dulce: lots of good options around the hotels.

Gena: prices have escalated across the board everywhere. Lot of hotel space in Spokane, lots of options. Folks on a budget will have options.

Emily: group rates, one bed. \$179, double \$189. Cost for us to have the conference there, but that is the current rate of hotels.

Rachel: not everyone has funding from their organization.

Emily: a lot is going on in Spokane during that time. Supports us having the conference there.

Robert: suggest other hotels in a closer vicinity.

Emily: offer is that we have to fill the hotels by 80 percent. Should we wait until closer to the conference to offer other hotels?

Robert: the planning committee should have other hotels they could recommend, they could add.

River: questions about general accessibility, physical accessibility to the space.

Emily: this is something that they will take care of.

River: for this year's conference, accessibility was an issue attending. They were not able to attend at all.

Emily and local arrangements committee would be interested in that feedback. But we should consider this. Does the hotel also have ADA requirements as well as AV requirements? Outside the cost of the hotel and will probably hire someone to run it.

Approval for the location (Davenport hotel)in Spokane.

B. Budgetary discussions

IV. Future stuff

A. Recurring updates from committee heads?

B. Posting minutes regularly to website

C. New Media Interest Group