NORTHWEST ARCHIVISTS EXECUTIVE BOARD MEETING AGENDA

September 19, 2017 | 10:00 – 11:00 a.m. PDT | Teleconference

Call (712) 451-0265, access code: 326360

Present:

Absent:

1. Call to Order
2. Approval of Minutes (August)
3. Agenda items
	1. Proposal re: fundraising/donation from Meg Tumalo for discussion: [Proposal](https://docs.google.com/document/d/1PleJubohYvZCOwOvK_EpD5ASb_zVEFCv7Nh-HR2y2Eg/edit?usp=sharing)
	2. NWA 2018 Conference update (Mary / Bryce)
		1. FYI: Committee reports – [LAC & PC joint report](https://drive.google.com/open?id=0BxdOB4Ry1K2LNjJTazlzMV9YSEE)
		2. Program Committee & Site selection updates
	3. NACR Request from Steve Bingo:

*“Also, this year, we are going to solicit panel ideas to endorse for inclusion in 2018. As part of our pitch, we would like to offer a waiver on conference fees. I can see this working in a number of different ways. Perhaps the most practical is to allow those proposing a panel session an opportunity to request a waiver. Hopefully this would encourage people to self-select based on need. Basically what I’m asking the Board is if they would be OK granting a conference fee waiver in select instances or the opportunity to request a waiver.”*

* 1. David Lewis’s resignation as NWA representative and

 From Gordon Daines: Editorial board members are expected to participate in 2-3 board meetings yearly (teleconferences). They help facilitate the peer review process and they are asked to work with the membership of their affiliated regional association to encourage article and case study submissions. The recommended term is three (3) years but each sponsor is allowed to set their own term limits. I’m happy to answer questions directly if that would be helpful. I look forward to learning who the new NWA representative will be.

* 1. Proposal: No longer adding to the Complementary – Retired category, with the exception of the Wells/Guido recipient.
	2. Proposal: update the language on NACR and Student awards to be more clear about needing to sign up for membership via the website.
		1. (Can we task the Pro Dev and Cont Ed Comm to update this language and pass it along to the Webmaster to make the change?)
	3. NWA Communication Survey update
		+ 1. NWA Easy Access Editor job description (Jennifer Greenwood – pending)
	4. Committees – ongoing placeholder
1. Other new business (open)