

EASY ACCESS



Volume 29 Issue 1

March 2003



Popcorn Truck, MSCUA, UW Libraries

Photography by Don Wallen

The Manuscripts, Special Collections, University Archives Division of the University of Washington Libraries recently received a collection of photographs representing the life work of photographer Don Wallen. Full processing is beginning thanks to an internal grant from the Libraries. See page three for more on the collection and for more samples.

President's Message

It just doesn't seem possible that another year has ended! It is especially distressing because June 2003 will mark the 20th anniversary of my graduating from high school. 20 years? "That is totally bogus, dudes"sorry for the digression, just practicing for the reunion.

On a happier note the New Year also means our annual conference is only a few weeks away! This year's festivities, being held in conjunction with the Society of California Archivists and Northwest Oral History Association, will commence in Sacramento, California, on April 10. Your Local Arrangements and Program Committee Chairs, Elizabeth Joffrion and Jodi Allison-Bunnell, and their SCA counterparts are busy making final adjustments.

Take a few moments to look through the preliminary program. You will be impressed! There are three great pre-conference workshops to choose from... including the SAA Grant Writing Workshop. Pre-conference activities also include a walking tour of Old Sacramento and a day hike into the Sutter Buttes area. The conference itself will open with a keynote address by SAA Vice President, Tim Ericson. Session topics include state governmental and legislative history; documenting religious movements; collaborative projects in the Pacific Northwest, highlighting the Northwest Digital Archives; web design and site management for archival institutions; meeting the archival needs of rural repositories; preserving websites as records; and recent copyright law developments. Special Interest Roundtables will meet Friday afternoon. Saturday events will include State Round Table meetings and our ever-popular Business Meeting...complete with door prizes! A leisurely tour of local wine country will round out the day and the conference. Please see the NWA website for more information about registration and accommodations.

In other conference related news the 2004 Conference will be hosted by members in Olympia, Washington.

(Continued on page 19)

EASY ACCESS

Published quarterly by the
Northwest Archivists, Inc.

Editor

John Bolcer
University of Washington
<jdbolcer@u.washington.edu>

Assistant Editor

Sharon Howe
Oregon Historical Society
<sharonh@ohs.org>

NWA OFFICERS

President

Jodie Foley
Montana State Historical Society

Vice President

Jodi Allison-Bunnell
University of Montana

Secretary/Treasurer

Diana Banning
City of Portland Archives

BOARD REPRESENTATIVES

Alaska Representative
(vacant)

Idaho Representative
Linda Morton-Keithley
Idaho State Historical Society

Montana Representative
Molly Miller
Montana State Historical Society

Oregon Representative
Linda Long
University of Oregon

Washington Representative
Elizabeth Joffrion
Center for Pacific Northwest
Studies

MEMBERSHIP COORDINATOR:

Diana Shenk,
diana.shenk@www.edu

Webpage: <<http://osulibrary.oregonstate.edu/archives/misc/nwa.html>>



UW Manuscripts, Special Collections, University Archives Division Receives Internal Grant to Process Major Photograph Collection

—Nicolette Bromberg, Curator of Photographics and Graphics, University of Washington Libraries

The University of Washington Libraries Manuscripts, Special Collections, University Archives Division has received a \$5,000 grant from the UW Libraries' 21st Century Fund to process a major collection of photographs. The 21st Century Fund is a discretionary fund that provides support for activities, projects and programs with the objective of enhancing the overall excellence of the UW Libraries. The grant will be used to pay for the purchase of acid-free storage supplies and a student position to begin processing work on the Don Wallen Photograph Collection. A second grant application for \$5000 has been submitted to another granting agency to help fund continued work on the collection. Once the collection is processed, portions of it will be added to the UW Libraries Digital Collections site.



Wallen self-portrait, MSCUA, UW Libraries

The Don Wallen Photograph Collection was donated to the UW Library in November by the

nephew of the photographer, who inherited his work after Wallen's death in 1997. The collection consists of Wallen's life work as a photographer from the 1960s to the 1990s and includes about 50 boxes of prints, negatives, and slides along with his writing and poetry. Wallen's work is both documentary and artistic, evocative and humorous and once it reaches a wider audience, will be of national importance for the quality and range of his work.



Salesman, MSCUA, UW Libraries

Don was born on March 1, 1945 in Manitowac, Wisconsin, the youngest of six children and the only son of a Norwegian machinist/fisherman. Don's family moved to the Seattle area when he was young, and this is where he lived most of his life. Don served in the U.S. Air Force from 1965 to 1969, where he was first trained as a photographer.

(Continued on page 4)



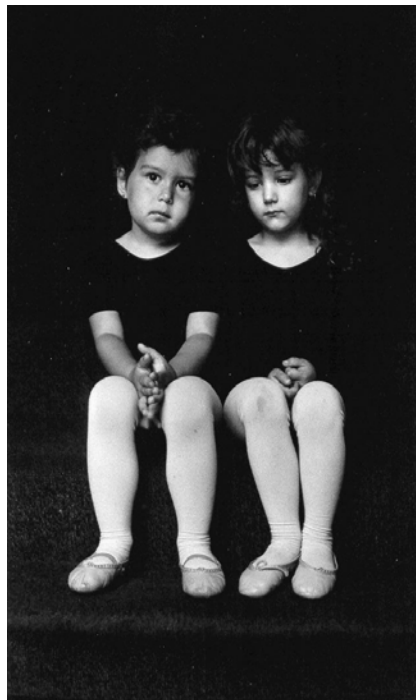
(Continued from page 3)

He then went to work for the Seattle Post-Intelligencer, where his work focused on sports and people. After quitting the P-I in a fit over artistic control, he went on to work for the Seattle Weekly and the Seattle Gay News. His work appeared in many magazines including *In Touch*, the *Advocate*, and *Mandate*. His work was exhibited in several galleries and museums around the country. Whatever his subject, Don was known as an artist with a unique vision and a passion for his work.



Nuns, MSCUA, UW Libraries

Don died of AIDS-related complications on November 16, 1997 after a short and intense battle with the disease. He left behind a huge volume of work including writings and poetry that offer insights into Don that he would never allow others to see while he was alive. As Don put it in 1990, "I thought the art made it all worth while."



Two Ballerinas, MSCUA, UW Libraries

Japanese-American Relocation Records in NARA's Access to Archival Databases

—Valoise Armstrong, NARA-Pacific Alaska Region (Seattle)

On February 12, 2003, after over three years of effort, NARA will launch a new research tool called Access to Archival Databases (AAD). This application will permit researchers to directly search selected archival databases via the Internet. Among those databases selected for the initial launch of this project are the Japanese-American Internee Files, 1942-1946 from Record Group 210: Records of the War Relocation Authority.

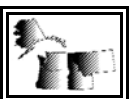
This series of records contains personal descriptive data about Japanese-Americans evacuated from the states of Washington, Oregon, and California to ten relocation centers operated by the War Relocation Authority during World War II. These records were previously only available at the National Archives in College Park, Maryland.

The thirty-three series selected for the initial launch of the project include many records from the Korean and Vietnam War eras, as well as a number of databases that can be useful for genealogical research. As other series are prepared and available, they will be added to AAD incrementally. NARA plans to have records from a total of 54 series in AAD during FY2003-04. The URL for AAD is <http://www.archives.gov/aad>.

Women's Archives Mapping Project

—Valerie Gerrard Browne, Director/Archivist

The Women and Leadership Archives at Loyola University Chicago invites you to publicize your collections relating to women in the *Women's Archives Mapping Project Directory* that is available to potential donors, archivists, and researchers on its website. To fill out an online submission form, to update an existing submission, or to view and search the *Directory*, please visit the following website: <http://www.luc.edu/orgs/gannon/archives/donordirectory.html>



Northwest Archivists Annual Meeting Announcement

—*Jodi Allison-Bunnell, 2003 Meeting Program
Co-Chair*

Join Us in Sacramento!

The Northwest Archivists annual meeting will be April 9-12, 2003, in Sacramento, CA. For the first time in our organization's history, we are meeting jointly with the Society of California Archivists (SCA), as well as our old friends in the Northwest Oral History Association (NOHA). This joint effort offers a chance to bring in a variety of fine workshops and to exchange ideas in sessions, roundtable discussions, and informal interactions of all types.

The meeting features three pre-conference workshops: SAA's grant writing workshop, OCLC's workshops on preserving "born digital" materials, and SCA's advanced appraisal workshop. Sessions will feature many current issues, including website preservation, access issues after 9/11, distributing archival expertise, and collecting the records of new religious movements. There will be a variety of roundtable discussions on Native American archives, K-12 outreach, and donor relations, among other topics. The popular state roundtables will also return. Tim Ericson, incoming president of the Society of American Archivists, will give our keynote address. And for fun, there's a dinner at the railroad museum, hiking, local repository tours, and a tour of the wine country.

The meeting is at the Capitol Plaza Holiday Inn in Old Town Sacramento, a pleasant place with many restaurants and things to enjoy.

You should have already received the preliminary program and your registration form as a separate mailing. The full program and all the practical information can be found on SCA's website, <http://www.calarchivists.org/>. If you don't have web ac-

cess, please call me at (406) 243-4421 and I'll get you the information you need.

I would like to thank the NWA members of the program committee, who have done a great deal to bring together this event: Karyl Winn, Janette Gomes, Elizabeth Uhlig, and Linda Morton-Keithley. We've all fielded a lot of email! Also a big thanks to my program co-chair, Paul Wormser, of SCA.

See you in Sacramento!

Northwest Digital Archives (NWD A) Update

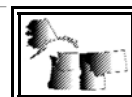
—*Elizabeth Nielsen, NWD A Consortium Manager*

The Northwest Digital Archives NEH grant-funded project to provide enhanced access to archival and manuscript materials in Idaho, Montana, Oregon, and Washington through a union database of Encoded Archival Description (EAD) finding aids has accomplished the first major goal of the 2-year project. The Best Practices Guidelines (BPG) for EAD encoding of finding aids were developed during the fall of 2002 and approved by all participating institutions in January 2003. The BPG, an NWD A encoding template for use with XMetaL (XML authoring software being used by most participants), and instructions for loading the template and the EAD DTD are now available on the NWD A website (address below).

During the fall of 2002, several participating institutions hired project staff; all institutions are preparing finding aids for encoding or reviewing/revising existing finding aids for EAD conversion by a vendor.

With the Best Practices Guidelines in place, participating institutions will begin encoding finding aids or converting existing databases to EAD. NWD A working groups, with members from all participat-

(Continued on page 19)



Northwest Archivists 2003 Election—Candidate Information

Candidates for Vice President/President-Elect

Elizabeth Joffrion

At present, I am the archivist at the Center for Pacific Northwest Studies at Western Washington University. I also teach in the graduate program in archives and records management at WWU. I came to the Pacific Northwest from Washington, D.C. where I worked for the Smithsonian Institution for many years, including positions at the Smithsonian Institution Archives, the National Portrait Gallery, and the National Museum of American History. However, most of my career was spent at the Smithsonian's Archives of American Art. Other academic and professional experience includes a Master of Arts (History and Archives) from the University of New Orleans, a Master of Library Science from University of Maryland, and employment at the North Carolina State Archives, the Historic New Orleans Collection, and the Louisiana State Museum.

My activities with NWA include serving on the board as the Washington State representative for the past two years. Other activities include chair of the local arrangements committee for the Bellingham meeting and joint local arrangements chair for the upcoming meeting in Sacramento. I also presented a workshop on archival theory and practice at the recent meeting in Corvallis.

Before joining NWA, I was very active in the Mid-Atlantic Regional Archives Conference (MARAC). In support of that group, I served on several program committees and co-chaired the local arrangements committee for the Washington, D.C. meeting in 1998. I also served as the Caucus Representative for the District of Columbia. Over the past decade of involvement with MARAC, I witnessed many changes, including the effects of a

rapid growth in membership and increased demands on the organizational structure. During my term on the steering committee, we sought non-profit status for the organization, turned over many administrative duties to a professional management firm, re-evaluated the role of the state representatives, and sought new and invigorating ways to reach out to new members. As the representative for the District of Columbia, the caucus sponsored frequent lectures, workshops, tours, and training forums designed to invigorate membership within DC and MARAC. We also supported an Archives Week event each year.

NWA is still a small and informal group and that is certainly one of the great pleasures of this organization. Like many of you, I work in an area far removed from other archival professionals. Each year, I look forward to the spring conference where I can talk to friends and colleagues who face similar issues. NWA provides its membership with the opportunity to teach as well as learn. The organization's dedication to continuing education, whether informal discussions at conferences or more structured workshops and classes, forms the foundation for our professional growth.

As one of the few archival organizations in the northwest, NWA will only continue to grow. We need to find ways to cope with the increased demands placed on those who volunteer in growing professional organizations. And, we need to plan and prepare for how we will provide the same level of service to a much larger membership base while retaining the welcoming and inclusive environment that you all worked so hard to nourish.

(Continued on page 7)



Candidates for Vice President/President-Elect:
(Continued from page 6)

David Kingma

Education

C.A. Academy of Certified Archivists, 2000
Archives & Records Management Program Certification, Western Wash U., 1994
M.A. History, Western Wash. U., 1993

Employment History

Archivist, Gonzaga Univ., Spokane, 1994 - present

- Currently serving as Chair, Special Collections Dept.
- Primary responsibility for administration of the Jesuit Oregon Province Archives
- Secondary responsibility for administration of Gonzaga University Archives and other departmental holdings & services

Project Oral Historian, Whatcom Museum of History and Art, Bellingham, 1993

Professional Activities

Society of American Archivists

- Member since 1994
- Membership Committee Rep for Washington State, 2001 - present

Northwest Archivists

- Member since 1993
- Chair, Scholarships Committee, 1996 - present
- Local Arrangements Committee for 1997 Spokane Annual Meeting
- Presentations, 2000 Bellingham and 1997 Spokane Meetings
- Panel participation, 1998 Portland Meeting

Other Memberships

- Spokane Area Archivists, 1994 - present
- Alaska Historical Society
- US Catholic History Association
- Oregon Catholic Historical Society

Candidates for Alaska Representative

Anne Foster

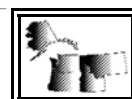
Anne L. Foster is the recently appointed archivist for the University of Alaska Fairbanks. She has worked for archives in Montana, Arizona, Colorado, and Maryland. In 1999, Foster was awarded the NHPRC's Fellowship in Archives Administration and spent a year at the Center of Southwest Studies, Fort Lewis College, Durango, Colorado. An advocate for small and rural repositories, she has served on the Montana State Historic Records Advisory Board and, from 2000-2001, was Montana's "Traveling" Archivist—a position that entailed travel to some of the state's smallest institutions to train the mostly volunteer staff in archival techniques. A certified archivist, she holds a MLS with an archives concentration from the University of Maryland at College Park and a BA in history from Montana State University.

Anne has been a member of NWA for about five years. "Even when I wasn't working in the northwest, I wanted to keep up on what was happening in my "home" region," she explains. She has served as newsletter editor and membership coordinator for the Arizona Paper and Photograph Conservation Group and served as a board member for several local history and preservation organizations. Of the nomination she says, "I think the position of Alaska representative would be an ideal way for me to become more acquainted with my colleagues and I hope to open greater avenues for cooperation and partnership among our very far-flung institutions."

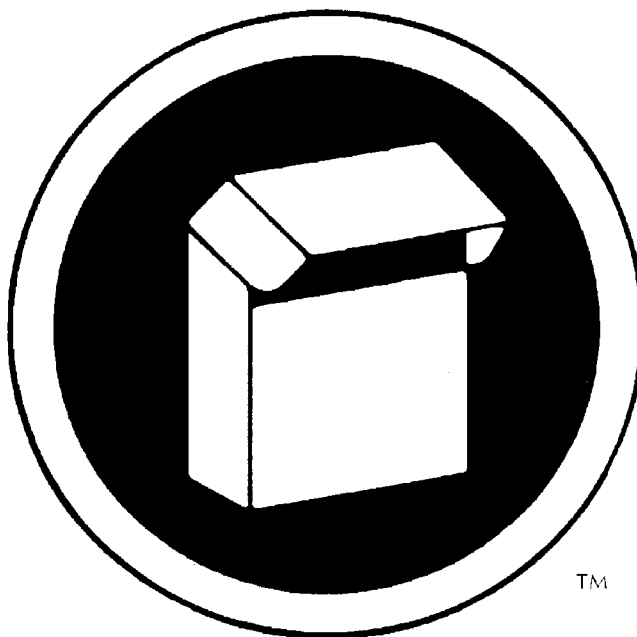
Arlene Schmuland

I'm new to Alaska and to NWA membership having started with the University of Alaska-Anchorage as a reference archivist in November 2002. Other job

(Continued on page 14)



Setting the Standard for Archival Storage Products Since 1945



CALL FOR OUR FREE CATALOG

Phone: 800/634-0491 Fax: 800/947-8814

E-mail: hollingercorp@erols.com www.hollingercorp.com

THE HOLLINGER CORPORATION

Two Manufacturing and Shipping Locations

- Hollinger East: Fredericksburg, Virginia
- Hollinger West: Sparks, Nevada



NEWS FROM THE NORTHWEST . . . *Alaska*

University of Alaska Fairbanks Alaska and Polar Regions Dept.

Reopens to Public. The archives, manuscripts, photographs, and oral history holdings of the Alaska and Polar Regions Department have been moved back into their renovated quarters. The collections are once again accessible to the public. New features in the department's renovated space include a motion sensor light system in the stack area and more efficient environmental controls.

Archives and Manuscripts Gets Senatorial Papers. The Archives and Manuscripts unit recently received the Frank Hughes Murkowski Papers, documenting Murkowski's 22 years of service in the U.S. Senate. Murkowski is currently governor of Alaska. The nearly 2,000 cubic feet of materials includes correspondence, reports, speeches, news clippings, press releases, photographs, videotapes, and related materials. The collection provides information on the Senator's campaign, legislative, committee, administrative, constituent, and press-related activities. The collection is currently closed, pending processing.

Oral History Program. The Oral History Program has added several new audiotapes to the collection, including an interview with Florence Collins talking about Slim Carleson, a long-time trapper and pioneer in the Lake Minchumina area. This interview complements a set of interviews with Slim Carleson already a part of the Oral History Program's collections.

Thanks to an interlibrary cooperation grant from the Alaska State Library, staff at the Oral History Program were also able to fully catalog the "Here's a Pioneer" set of 19 interviews done in the late 1940s to early 1950s with pioneer Alaskans. The interviews were conducted by KFAR Radio, the first radio station in Fairbanks. Many of the inter-

viewees had first-hand knowledge of the major gold rushes in the Klondike and at Nome. Many others remembered the founding of Fairbanks and events in the city's early history. These tapes cannot be rebroadcast without permission from KFAR Radio, but they are available for check-out from Rasmuson Library or via interlibrary loan.

. . . *Idaho*

Idaho State Historical Society Library and Archives

Collections recently cataloged:

- Photographs, U.S.S. Boise collection, 1935-1938. 62 black and white prints documenting the construction, christening, launch, and sea trials of the light cruiser, U.S.S. Boise. Individuals identified at the christening include: Salome Clark (daughter of then-Idaho Governor Barzilla Clark), Mrs. Ivan Bass, and Miss Betty Parker.
- "Trip Through Yellowstone Park" (MS 2/1431). Typewritten manuscript about a ten-day trip from Wardner, Idaho to Yellowstone Park in 1905, with descriptions of the natural features of the park, the hotel, and fellow tourists.

Veterans Oral History Project

The Idaho Oral History Center (IOHC), housed within the Library and Archives, has joined with the American Folklife Center (a division of the Library of Congress), United States Senator Mike Crapo's office, and the Idaho Education Association (IEA) on a Veterans Oral History Project. The goal is to work with high school students to collect the stories of Idaho's veterans through a variety of

(Continued on page 10)



NEWS FROM THE NORTHWEST . . . *Idaho*

(Continued from page 9)

media, including videotape and audiotape.

The IOHC is assisting the project by offering oral history workshops for interested groups throughout the state, sharing the recordings donated to and processed at the IOHC with the American Folklife Center, and providing advice and support to anyone interested in volunteering in the project.

To date, interviews with approximately 175 narrators have been donated to the IOHC – from students at Eagle High School and Filer High School, and several private individuals (including one Eagle Scout). For information about the project, go to:
http://www.idahohistory.net/oralhistory_vets.html#
or <http://www.loc.gov/folklife/vets/>

New Idaho Members Join Academy of Certified Archivists

Two Idaho members of Northwest Archivists—Michael A. Tarabulski and Linda Morton-Keithley—recently passed the certification examination offered by the Academy of Certified Archivists. Michael is a graduate of the School of Library and Information Studies at the University of Wisconsin—Madison and currently holds the position of Archivist with the International Jazz Collections at the University of Idaho. Linda completed her graduate work at Colorado State University and has been Administrator of the Idaho State Historical Society Library and Archives since 1999.

Michael and Linda join five other Certified Archivists in Idaho: Terry Abraham, University of Idaho; Robert Applegate, Nez Perce National Historical Park; Christopher Flynn, University of Idaho; Alan Virta, Boise State University; and Steve Walker, Idaho State Historical Society.

University of Idaho Library Special Collections and Archives

Special Collections and Archives at the University of Idaho Library announces a new installment in the Webpage series, “Digital Memories.” Digital Memories focuses on historic artifacts, documents, photographs, and books from the holdings of Special Collections and Archives. The new installment tells the story of Potlatch Timber Protection Agency and its efforts, in 1923, to use aerial patrols to supplement an existing fire lookout system. To view the Webpage, go to: <http://www.lib.uidaho.edu/special-collections/dm/dgtlcurr.htm>

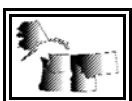
. . . Oregon

Oregon State University Archives— Corvallis

Recent Accessions:

- Paul F. Risser Papers, 1986-2001. 9.7 cubic feet. Materials generated and collected by former OSU President Paul Risser, documenting his involvement in various professional organizations, advisory boards, and committees as an ecology researcher and policy analyst. The administrative bodies represented in these records include the Ecological Society of America, Committee on Research and Peer Review in EPA, the Scientific Committee on the Problems of the Environment (SCOPE), and the Oregon State of the Environment Report Science Panel. In addition to reprints of journal articles authored by Risser, this accession includes: correspondence, meeting minutes, photographs, publications, reports, and research data. The bulk of these records date from Risser's presidency of Miami University. Paul G. Risser assumed the

(Continued on page 11)



NEWS FROM THE NORTHWEST . . . *Oregon*

(Continued from page 10)

presidency of OSU in January 1996 after serving three years as President of Miami University in Ohio. In addition to his work in university administration, Risser also taught university level botany before coming to OSU. Risser left Oregon State University in 2002 to assume the position of Chancellor of the Oklahoma State System of Higher Education.

- Office of Finance and Administration Records, (RG 139), 1992-2001. 6 cubic feet. Records generated and collected by the Office of the Vice President for Finance and Administration, including correspondence, meeting minutes, memoranda, newspaper clippings, publications, and reports. Topics covered in these records include: university accreditation, a new budget funding model for the Oregon University System, the construction of a hotel for OSU, the formation of an OSU branch campus at Bend, technology resource fees, and a policy regarding e-commerce. Also included in this accession are materials from the Willamette Criminal Justice Council.
- Multnomah County Home Economics Extension Units Collection, 1930-1985. 1.2 cubic feet. Eight scrapbooks assembled by the members of four Home Economics Extension units in Multnomah County (Cedar, Powellhurst, Beaver, and the Walnut-Breakers) make up this transfer of materials to the Archives. Containing brochures, certificates, correspondence, fabric samples, meeting minutes, newspaper clippings, photographs and publications, the scrapbooks document membership activities as well as various cooking, sewing, and craft projects administered by the units. The scrapbooks also contain original artistic renderings, as well as images of household life clipped from magazine ads and articles. Also included in this ac-

cession are record books from the Powellhurst unit consisting of reports to the County Extension Agent on unit meetings and projects.

- College of Forestry Records (RG 139) ca. 1940-1960. 0.1 cubic foot. This transfer of records contains four maps of Benton County and correspondence pertaining to the College of Forestry's McDonald Research Forest Naval Hospital Tract. The maps depict timberland ownership patterns in Benton County and were used in forestry classes on surveying and timber typing. Notations on the maps indicate property ownership, as well as measurement of soil health for timber growth on the site index scale.
- Ellen J. Moore Papers, 1947-2002. 1.5 cubic feet. Correspondence collected by Oregon State alumna and paleontologist, Ellen Moore, including newspaper clippings, photographs, and publications. The materials document Moore's interaction with fellow paleontologists in the
- U.S. as well as those in other countries, and pertain to her research, involvement in the peer review process, and the identification of fossilized specimens. Also included among these materials is a book by Moore, *Fossil Shells from Western Oregon: A Guide to Identification*. Ellen Moore graduated with a BA in Geology from Oregon State College in 1946 and worked as a geologist for the U.S. Geological Survey from 1950 to 1987. Active in the professional paleontological community, Moore specialized in the study of marine pelecypods (snails and clams) of the Tertiary period in the fossil record. She has held a Courtesy Research Associate appointment in the OSU Department of Geosciences since 1987.
- Library Photographs (P 83), 1972-1987. 0.5 cubic foot. This accession is made up of photo-

(Continued on page 12)



NEWS FROM THE NORTHWEST . . . *Oregon*

graphic images for slide presentations (841 slides and one B&W print) prepared by the OSU Library for the orientation of students in the use of the Library's resources. The reference tools and collections described in these presentations include: government documents, the card catalog, the science citation index, biological abstracts, resources on minority history and issues, periodical indexes, and ERIC (Educational Resources Information Center). A presentation designed for training student shelvees is also included in this accession.

Check out other new accessions at OSU:

http://osulibrary.oregonstate.edu/archives/archive/2003new_accessions.htm

Oregon Heritage Commission

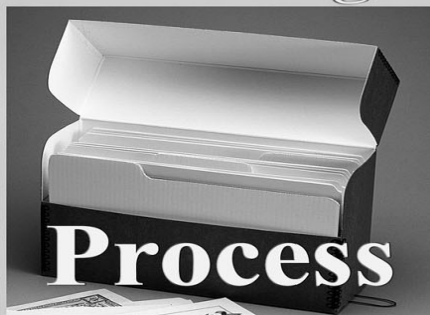
The Oregon Heritage Commission contracted earlier this year with Research North to assess the effectiveness of the Oregon Heritage Plan. As a part of that assessment, heritage leaders and participants throughout the state are being requested to complete a survey.

In 1997, the Oregon Heritage Commission culminated a year-long, statewide planning effort with publication of the Oregon Heritage Plan. The plan provides an explanation of, and goals and objectives for, each of the Commission's mission categories of coordination, advocacy, education and promotion.

(Continued on page 13)

METAL EDGE, INC.

Archival Storage Materials



THE QUALITY SOURCE
metaledgeinc.com
1-800-862-2228



EASY ACCESS *Newsletter of the Northwest Archivists, Inc.*

NEWS FROM THE NORTHWEST . . . *Washington*

(Continued from page 12)

We would encourage your cooperation by participating in this survey. The survey can be taken in any of three different ways and can be found at http://www.oregonheritage.org/survey_form_eval_intro.html

Results of the survey will be totaled and presented to the Heritage Commission, which will use them in revising the Heritage Plan. Thank you for your participation in this survey.

For more information, contact Heritage Commission coordinator Kyle Jansson at: heritage.info@state.or.us or (503) 378-4168, ext. 299.

Seattle Municipal Archives

Archives To Move This Summer. The Seattle Municipal Archives is preparing to move into a new facility in early summer. The new Archives site is part of the new City Hall, which is scheduled for completion in April or May.

The Archives will be located on the third floor of the building and will include an improved reading room, processing room, and immediate access storage vault for high-use materials. A larger storage area is located at a lower level. The vaults will utilize compact moveable shelving, and the storage capacity will be approximately three times the current level. A second phase of construction, following demolition of the current City Hall, will include two cold storage rooms for the Archives.

The new City Hall is located on the east side of the same block as the current Municipal Building and will open onto Fifth Avenue between James and Cherry Streets in downtown Seattle. The second phase will add a large plaza on the Fourth Avenue

side of the block.

Cedar River Watershed Photographs. The Seattle Municipal Archives has received funding from the Cedar River Watershed Management Division of Seattle Public Utilities (SPU) to scan, catalog, and index more than 1,200 negatives depicting the Cedar River Watershed. The Archives will supply the SPU with high-resolution scans, re-sampled scans for web presentation, and a catalog database for the images. In turn, the Archives will retain custody of the original images and include them in its photograph database.

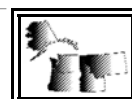
Map Cataloging Grant. The Seattle Municipal Archives has received a small grant from the Cultural Development Authority of King County to catalog and index approximately 500 historical maps. The maps, dating from the 1880s to the 1980s, document the City's comprehensive planning, parks development, transportation, and neighborhoods. As part of the project, many of the maps will be scanned, either in whole or in part.

Washington State University Manuscripts, Archives and Special Collections—Pullman

Staff news. Cheryl Gunselman joined the staff as half-time Manuscripts Librarian starting Feb. 17. Though her background is in business, Cheryl's great passion is history and working with primary sources. Some of you may know of her research on the history of Portland, Oregon, libraries. We look forward to her contribution to the Northwest Digital Archives grant and other exciting projects yet to be announced.

Laila Miletic-Vejzovic, the Head of MASC, was awarded a Fulbright Senior Specialist grant to spend time at the University of Ljubljana in Slove-

(Continued on page 19)



Candidates for Alaska Representative: Arlene Schmuland
(Continued from page 7)

experience includes five years as a reference and processing archivist with the Utah State Archives and three years as an archivist/records manager with the Bonneville County (Idaho) district court.

I've been a member of the Conference of Intermountain Archivists since 1998, served as a CIMA Council member in 1999-2001, and am a member of SAA. I obtained my masters degree from the archives program at Western Washington University and am very happy to be back in the Pacific Northwest and to have a chance to work with all of my friends and colleagues in NWA.

I hope to see Alaskan archivists participate more in NWA activities and to develop stronger ties not only between Alaskan repositories, but between Alaskan archives and their colleagues Outside.

Candidates for Washington Representative

Valoise Armstrong

I received my B.A. in History and M.A. in Public History at the University of Arkansas at Little Rock (UALR). While in graduate school I completed an internship at the Archives and Special Collections at UALR and worked as a graduate assistant on a cooperative project with the Central Arkansas Library System and the Aerospace Education Center in Little Rock. I continued to work at UALR's Archives and Special Collections during and after graduate school and was a member of the Society of American Archivists and Society of Southwest Archivists.

I came to the National Archives and Records Administration – Pacific Alaska Region (Seattle) in January of 1999. During my time as an archivist with NARA I have developed a specialization in the records of the U.S. Forest Service and other

natural resource-based Federal agencies. I also serve as the preservation liaison between NARA in Seattle and NARA's conservators in College Park, Maryland. I have worked in promoting an awareness of preservation concerns in the general public by creating and teaching a workshop titled *Preserving Your Family History – Archival Techniques*.

When I moved to Washington I joined the Northwest Archivists and Seattle Area Archivists, while continuing my membership in the Society of American Archivists. In meeting and networking with archivists from our area, I have become interested in finding ways in which we can work together to meet common goals. We would all like to promote better use of our holdings and gain a higher profile with the public. Working with other archives in the state is one way these objectives can be met. Cooperative projects such as the Northwest Digital Archives and the Pacific Northwest Work Projects Administration project are two very different examples of this kind of cooperative effort. I would like to help the archivists within our state find additional ways in which we can work together.

Janette Gomes

After receiving a BA and an MA in English, I returned to school in 1997 to enter the Graduate Program in Archives and Records Management at Western Washington University. I completed the program in 1998 with a five-month internship at the University of Washington's Manuscripts and University Archives. In October 1998, one month after completing my internship, I accepted a temporary position as a research assistant at the Puget Sound Regional Branch of the Washington State Archives. Remaining at the Puget Sound Branch, I transferred into a permanent position as an archives and records management specialist in April 1999 and in late 2000 was promoted to the position I hold today as assistant regional archivist.

(Continued on page 18)



IN OTHER NEWS . . .

Seventeenth Annual Western Archives Institute

The 17th annual Western Archives Institute will be held at San Francisco State University, June 15-27, 2003. The intensive, two-week program provides integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education, those who have expanding responsibility for archival materials, those who are practicing archivists but have not received formal instruction, and those who demonstrate a commitment to an archival career.

The Principal Faculty Member will be Randall Jimerson, Associate Professor of History and Director, Graduate Program in Archives and Records Management at Western Washington University. He teaches archives administration and records management courses in the university's graduate education program. He has also worked as Supervisory Archivist developing an archival program for Mount Rainier National Park Archives. Previously, he was the University Archivist and Director of Historical Manuscripts and Archives for the University of Connecticut. He has been a consultant for businesses, colleges and universities, museums, and nonprofit organizations concerning starting an archives, archival strategic planning, archival education, records management, and organization of manuscripts and archives. Joining Dr. Jimerson on the faculty will be distinguished working professionals noted for selected fields of archives education.

The program will feature site visits to historical records repositories and a diverse curriculum that includes history and development of the profession, theory and terminology, records management, appraisal, arrangement, description, manuscripts ac-

WORKSHOPS

quisition, archives and the law, photographs, preservation administration, reference and access, automation, outreach programs, and managing archival programs and institutions.

Tuition for the program is \$550 and includes a selection of archival publications. Housing and meal plans are available at additional cost. Admission is by application only and enrollment is limited. The application deadline for the 17th Western Archives Institute is March 15, 2003. For additional information and an application form, contact:

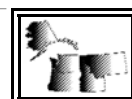
Administrator, Western Archives Institute
1020 O Street
Sacramento, CA 95814
T: 916/653-7715 FAX: 916/653-7134
E-mail: ArchivesWeb@ss.ca.gov

The application package will soon be available online on the website for the Society of California Archivists at www.calarchivists.org. Click on "Western Archives Institute" to find the link to the package.

Archives Institute To Be Held for Native American and Tribal Archivists

The Western Archives Institute will hold an Institute for Native American and Tribal Archivists at the University of Redlands in Redlands, California, July 21-August 1, 2003. The intensive, two-week program will address specific concerns relating to the preservation of Native American and Tribal records. The program will provide integrated instruction in basic archival practices to individuals with a variety of goals, including those whose jobs require a fundamental understanding of archival skills, but have little or no previous archives education, those who have expanding responsibility for Native American archival materials, or anticipate working with tribal records within one year, or those who are working

(Continued on page 16)



IN OTHER NEWS . . .

(Continued from page 15)

Native American and tribal archivists, but have not received formal instruction.

The Faculty Coordinator will be Tim Ericson, Assistant Library Director for Archives and Special Collections at the University of Wisconsin at Milwaukee. He is University Archivist and directs operation of the Milwaukee-region Area Research Center, a statewide network of regional archives. He works with community and regional historical records repositories and has worked as a consultant for tribal archives projects. He also teaches archives administration courses in the university's graduate archival education program.

Other distinguished working professionals knowledgeable in particular areas of archival practice and tribal archives operation will join Professor Ericson on the faculty. In addition, the program will include site visits to local historical records repositories including facilities with Native American and tribal collections.

The program will feature a diverse curriculum that includes developing and managing archival programs and institutions, administering personal and family collections, records management, appraisal, arrangement, description, legal issues for tribal archives, care of photographs, preservation administration, reference and access, oral history, outreach programs, and grant funding.

Admission is by application only and enrollment is limited. The application deadline for the Institute for Native American and Tribal Archivists is April 15, 2003. For additional information and an application form, contact:

Administrator, Western Archives Institute
1020 O Street
Sacramento, CA 95814
T: 916/653-7715 FAX: 916/653-7134
E-mail: ArchivesWeb@ss.ca.gov

The application package will also be available online on the website for the Society of California Archivists at www.calarchivists.org. Click on "Western Archives Institute" to find the link to the package.

Northwest Archivists, Inc. Board Meeting Minutes January 31, 2003

Those present (by conference call) were: Jodie Foley, Larry Landis, Jodi Allison-Bunnell, Diana Shenk, Linda Morton Keithley, Molly Miller, Linda Long, Elizabeth Joffrion and Diana Banning. John Bolcer was absent.

The meeting convened at 3:05 p.m. PDT, with president, Jodie Foley, presiding.

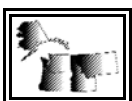
1. Treasurer's report:

Banning reported that the current bank balance was \$9,746.27. Discussion regarding the appropriate balance the organization should carry. The prevailing opinion was that NWA should maintain the equivalent of 1 year's operating costs. Banning will survey other archival organizations for financial policies. Additionally, Banning will solicit an additional debit card to be used by the newsletter editor.

2. 2005 Annual Meeting:

Landis report: representatives of the western regional organizations have been discussing the 2005 joint meeting. Las Vegas has been chosen as a tentative site because of the centralized location to most of the organizations, the availability of hotels and that there are many inexpensive flights to take advantage of. The board was fully supportive of the location. This meeting will replace NWA's regular meeting and will take place sometime in April or May. Landis will meet with the conference planning committee soon and will relay the

(Continued on page 17)



Board Meeting Minutes:
(Continued from page 16)

board's support.

3. 2004 Annual Meeting:

Foley report: Washington State Archives has agreed to host the meeting in Olympia. The local arrangements chair is Terry Badger and other committee members are Ken House and Andrea Taylor.

A program chair is needed and one was not identified during the business meeting. If someone does not come forward before the 2003 annual meeting, a general request will be made during the general business meeting.

Banning and Shenk will evaluate ways to reorganize the process of planning and putting on the annual meeting. They will bring the issue up at the annual meeting.

4. 2003 Annual Meeting:

- Joffrion's local arrangements report: Joffrion met in Sacramento with the rest of the local arrangements committee. The Society of California Archivists will deal with the financial issues, including registration. There will be one form for all groups in attendance, with a check-off box to determine affiliation. The expenses/profits will be divided up between organizations based on the proportion of attendance. Discussion regarding how the Northwest Oral History Association will be represented in the profit/loss equation. A decision was not made – many NOHA members are also NWA members.

The conference will be held at the Capitol Plaza Holiday Inn in Sacramento, California, on April 9-12.

- Allison-Bunnell's program committee report: It was suggested that a tri-fold mailer

be sent out to the organizations. There will be a link to a website which will contain complete information about the conference, sessions and will include a PDF registration form for mailing. An announcement will also be included in the newsletter along with a description of the changes to the registration process. Those who do not have access to a computer can request hard-copy information to be mailed directly to SCA. It was decided to use email as a reminder medium for upcoming deadlines.

Discussion regarding the time for the board meeting – it was decided to meet 1-3 p.m. on Thursday, April 10th.

There are 10 viable sessions, 6 special interest roundtables and 3 workshops for the conference.

5. Education Committee: discussion regarding getting the committee re-energized.

6. Nominating Committee: It looks like there will be 2 candidates for the Alaska and Washington representatives and one, maybe 2, candidates for Vice President. Landis will have each candidate prepare a brief biography for the next Easy Access. Mail-in ballots will be counted in accordance to the bylaws for elections.

7. Scholarship Committee: The winner of the Professional Scholarship award was Elizabeth Uhlig. She will reportedly use the award to attend the SAA conference. There were no applications for the Archival Students at Large scholarship.

8. Membership Committee: Shenk reported that we currently have 231 members.

The conference call ended at 4 p.m.



Easy Access Deadline

The deadline for submissions to the next issue of *Easy Access* is Friday, May 16. In addition to submitting articles and notices of your own devising, you are encouraged to ~~finger your colleagues~~ suggest possible topics and authors for your humble editor to ~~harass mercilessly~~ encourage to contribute.

An Update on the Washington Territorial Census Project

Since October 2002, the Office of Secretary of State has made great strides with the posting of seven county censuses and two county naturalization indexes on our website. About ten more censuses are completed and will be posted soon. The website is <http://www.secstate.wa.gov/history/search.aspx>.

By July 2003 we will have images available from all the censuses in the Washington State Archives.

Candidates for Washington Representative: Janette Gomes
(Continued from page 14)

My professional memberships include the Society of American Archivists and the Northwest Archivists since 1998 and the Seattle Area Archivists since 1999. I am currently serving a two-year term (2001-2003) as chair of the Seattle Area Archivists Steering Committee, am on the Program Committee for the 2003 NWA/SCA/NOHA Conference, and have been volunteering as assistant editor of NAGARA's *Clearinghouse* since September 2002.

I believe that NWA already effectively serves to help local archivists work cooperatively to develop and implement archival standards, further professional education, and move toward better access to collections for archives patrons. I would like to assist other active members of NWA in continuing and expanding these efforts and in promoting northwest archivists' involvement in the national and international archives communities.

Archivist's Calendar

- March 12, 2003** NWA Annual Meeting hotel room reservation deadline
- March 14, 2003** NWA Annual Meeting registration deadline
- March 15, 2003** Application deadline
Western Archives Institute
- April 9-12, 2003** Joint Meeting, Northwest Archivists, Northwest Oral History Association, and California Archivists, Sacramento, CA
- April 15, 2003** Application deadline
Western Archives Institute—Special Institute for Native American and Tribal Archivists
- April 24-26, 2003** Pacific Northwest History Conference, Bellingham, WA
- May 8-10, 2003** *CANCELLED* Oregon Heritage Conference, Ashland, OR
- May 15, 2003** Academy of Certified Archivists Certification Examination Registration Deadline
- May 16, 2003** Easy Access submission deadline
- May 22-24, 2003** Society of Southwest Archivists Annual Meeting, New Orleans, LA
- May 30, 2003** Society of Rocky Mountain Archivists Spring Meeting, Durango, CO
- June 15-27, 2003** Western Archives Institute
San Francisco State University
San Francisco, CA
- July 21-Aug. 2, 2003** Western Archives Institute—Special Institute for Native American and Tribal Archivists, Redlands, CA
- August 18-24, 2003** SAA Annual Meeting
Los Angeles, CA



President's Message:*(Continued from page 2)*

Terry Badger has graciously agreed to chair the Local Arrangments Committee. If you have a yen to serve we are looking for a Chair for the Program Committee. Contact me if you are interested. A report concerning progress of the 2005 meeting will be given at the business meeting in Sacramento.

As this will be my final President's Message I wanted to thank everyone for the opportunity to serve. I have enjoyed getting to know the organization, and its wonderful members, better over the past two years. I know I will leave the organization in good hands though...Jodi Allison-Bunnell will do a wonderful job in the year to come.

Hope to see you all in Sacramento. Wishing you a lovely spring thaw...hopefully soon! Jodie

NWDA Update:*(Continued from page 5)*

ing institutions, will continue (or begin) their work on the data conversion contract, submission procedures, the search engine, web interfaces, style sheets, extracting USMARC catalog records, disseminating information about the project and the finding aids database, usability testing, and digital objects.

Presentations about the NWDA will be given at the several regional meetings in April 2003: the joint meeting of Northwest Archivists and the Society of California Archivists in Sacramento; the Oregon Library Association annual conference in Corvallis; and the Pacific Northwest History Conference in Bellingham.

NWDA institutions are Washington State University, University of Washington, Washington State Archives, Seattle Municipal Archives, Center for Pacific Northwest Studies (Western Washington University), Pacific Lutheran University,

Whitworth College, University of Idaho, University of Montana, Montana Historical Society, Oregon Historical Society, University of Oregon, and Oregon State University.

*Elizabeth Nielsen**NWDA Consortium Manager**<http://nwda.wsulibs.wsu.edu>**541-737-0543**Elizabeth.Nielsen@orst.edu***Washington State University:***(Continued from page 13)*

nia. Laila is one of a small but highly esteemed group of librarians to receive such an award. During her trip, she spent several weeks working with librarians at the National and University Library to assess their needs and develop and implement a digitizing project for old maps. In addition, she also worked with the Head Librarian at the Library in Ptuj, Slovenia, on a project to process their old and rare printed material and manuscripts. She also presented a paper at the Slovenian National Library Conference.

Project Completed. Over the last six month, Randy Smith cataloged more than 250 archival collections, including all of WSU's University Archives. To browse these beautiful records, select a call number search in GRIFFIN <<http://griffin.wsu.edu>> under the Misc. option and type "archives" or try a title search using "Stimson Hall".

New Digital Collections. Over the last month, MASC has added four additional CONTENTdm collections to the MASC web site. These include images from the Clyde Pangborn papers, the Thomas Lafargue papers, Northwest History Illustrations, and streaming oral histories from Quintard Taylor's Black Oral History collection:

<http://www.wsulibs.wsu.edu/holland/masc/imagetdatabases.htm>



Join NWA: Membership benefits include the exchange of information among colleagues, an annual conference, *Easy Access* published four times a year, and a membership directory.

To join send this form, along with \$15, checks payable to Northwest Archivists, Inc., to Diana Banning, City of Portland—Recorder's Division, 9360 N. Columbia Blvd., Portland, OR 97203. For more information, contact Diana at 503-823-4564 or e-mail her at <dbanning@ci.portland.or.us>.

Name _____ Title _____

Institution _____

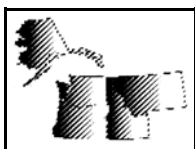
a. Work address _____

b. Home address _____

(Please circle address, a. or b., you prefer for newsletter and other mailings)

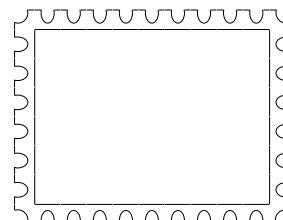
Work phone _____ Fax _____

E-mail address _____



EASY ACCESS

**Northwest Archivists, Inc.
c/o John Bolcer, Editor
University of Washington Libraries
Box 352900
Seattle, WA 98195-2900**



Inside This Issue

⇒ *NWA Board Minutes*

⇒ *NWA Board Elections*

⇒ *Annual Meeting Announcement*
