

EASY ACCESS



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Photo courtesy Providence Archives

Sisters of Providence to celebrate sesquicentennial in 2006
See page 15 for details.

President's Message

There is nothing like taking a workshop to spark a debate within an institution. In this case, many folks from the Washington State Archives recently completed a one-day workshop on "Describing Archives: A Content Standard," or DACS. As far as workshops go, I have been to my fair share, but none has created the reflection and discussion on the current practices of my institution like this!

To be quite frank, the usual reaction to my attendance at a workshop is to get quite excited and talk with the rest of my classmates about what a wonderful idea we have just learned and how much work we have to do. Then I get back to the Archives, talk about what I learned, although admittedly I am never entirely able to relay that message effectively, and then forget the whole matter.

To my knowledge, only one time has a workshop sparked this level of enthusiasm in me and my colleagues, and that was preservation microfilming, which resulted in my institution updating its standards of practice in regards to the filming and storage of microfilm. So, I look forward to the debate at the archives on DACS.

I know several other NWA members attended this workshop as well, and have already begun to make progress in meeting this new SAA approved national standard. First, the Northwest Digital Archives has a forthcoming update to its best practices document which meets the requirements for DACS. Also, I understand Elizabeth Nielson at the Oregon State University Archives has put some substantial work into implementing the new standard. We do like to make tedious work for ourselves, don't we!

Of course this discussion would have never taken place if I didn't know about the DACS workshop. Our Education Committee Chair, Anne Foster, has been working diligently on tracking down all of the continuing education opportunities for our members. If you know of any training in your area, consider dropping Anne a note at ffalf@uaf.edu. The training opportunities are listed on the NWA webpage.

—Terry Badger

EASY ACCESS

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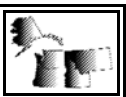
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Pacific Northwest Preservation Management Institute – Part II

—Kirstin Erickson, Central Washington University

In the June issue of *Easy Access*, an overview was provided of the Pacific Northwest Preservation Management Institute, an intense three-week program co-sponsored by conservation and preservation organizations with funding from the Institute of Museum and Library Services. This second article is written by a new archivist for whom the Institute provided thorough and well-structured instruction in preservation issues and practices.

Attendance at the Northwest Preservation Management Institute was extremely rewarding for a new archivist, primarily in terms of practical information and the opportunity to form relationships with several colleagues in the northwest. The institute's faculty are leaders in each of their fields, and Gary Menges from the University of Washington and Lori Foley and Steve Dalton (formerly) from the Northeast Document Conservation Center were extremely conscientious in providing appropriate and helpful instruction and opportunities for us to apply knowledge we gained in real-life exercises.

Having held the title "archivist" for two weeks before the institute began, I knew I would benefit from learning practical preservation methods as well as the policy and management implementation aspects of the curriculum. I also knew my institution would benefit directly from my new knowledge because we, like so many other libraries, lacked basic preservation procedures and had no systematic program at all. The institute covered the big picture of program development and policy implementation with a very honest, real-world view that no one can have a perfect environment but even small steps can make a huge difference in the life of our collections. Potential, or already existing, problems and obstacles to preservation activities such as budget constraints, building conditions and staff levels were all discussed and real solutions were presented for us to use in our own insti-

tutions.

Because the participants in the institute came from different types of institutions and we all have unique situations, the faculty's emphasis on presenting information in applicable forms for all of us was very valuable. From the obvious point that preservation of non-paper items is very different from books and manuscripts to dealing with different types of management structures, the instructors presented a full picture of preservation that each of us could apply back home.

We had a lot of fun, too. The wet materials pack-out, field trips around UW libraries and lovely meals with new friends filled out the discussions of grant writing and policy drafting with humor and a bit of adventure. The instructors gave us the best information available and Gary and NEDCC facilitated an incredibly rich experience. It is my hope the Institute can be repeated in some way so that others can benefit as I have and so those of us from the Class of 2005 can continue to develop our skills and relationships with each other.

Native American Preservation Internship

Cornell University Library was funded by the Institute for Museum and Library Services (IMLS) to conduct a preservation internship program focusing on Native American Library staff. The program focuses on preservation management of library materials and sound conservation practice, and is designed to build a preservation infrastructure in tribal colleges and universities via a train-the-trainers model. The program will prepare the interns to train other librarians, archivists, and technicians in the basic book repair, rebinding, enclosure construction, preservation of works of art on paper, photographs, reformatting techniques, and other re-

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Association of Moving Image Archivists: 2005 Conference Report

—Kevin Tripp

Staff of the Alaska Moving Image Preservation Association (AMIPA) attended the 2005 Annual Meeting of the Association of Moving Image Archivists (AMIA), held from November 30-December 3 in Austin, Texas.

Approximately 600 attendees from around the world came to share information on preservation, access, cataloging, and copyright, as these topics relate to moving images (i.e. motion picture film and video recordings) and audio recordings. Highlights from this year's program included sessions on assessing the condition of magnetic tapes, an up-to-the minute overview of optical media for long-term data storage, and an update on the developing Moving Image Collection (MIC) Union Catalog.

MIC, for readers unfamiliar with this resource, is an online union catalogue of moving image collections, combined with a directory of institutions holding moving images—sponsored by the Library of Congress and AMIA, with major funding from the National Science Foundation. This year the MIC team unveiled a mapping technology that allows participating organizations to share item-level records via MIC, regardless of the metadata schema their data is contained in.

One of the beta sites for the testing of this functionality was KYUK-TV in Bethel, AK, where Sr. Video Producer Mike Martz (who is not a professional cataloger) has been diligently working on organizing the station's broadcast collection for several years now. Martz briefly addressed the SRO audience at this session, emphasizing how simple he found the process to be, and encouraging institutions to participate. The URL for MIC is: <http://mic.imtc.gatech.edu/>

A major component of AMIA's annual meetings are the screening events. Each year there is an all-day session entitled "The Reel Thing," which presents technical accomplishments in mo-

tion picture film preservation. One of the projects featured this year was the restoration of "Beyond the Rocks" (1922), a silent film starring Gloria Swanson and Rudolph Valentino—the only film they appeared together in, and long thought to have been lost. However, a few years ago a copy turned up in the estate of a private film collector in the Netherlands, and the fragile, deteriorated cellulose nitrate print was restored by the Nederlands Film-museum and Haghefilm Laboratories, using a combination of digital and photochemical technologies.

Selections of "Beyond the Rocks" were screened during the "The Reel Thing" presentation; the restored film was later screened in its entirety as an evening program. The film also screened at the Cannes Film Festival last May, and will be released in the US on DVD during 2006, following a limited cinematic release.

Another fascinating screening this year was "Overlord" (1975), introduced by the director, Stuart Cooper. A beautifully produced, intimate portrait of a young English soldier, during the long build up to the Normandy landings in June 1944. Cooper made the film with the cooperation of the Imperial War Museum (IWM), which gave him unprecedented (and yet to be repeated) access to original nitrate negatives. Almost one-third of the finished film consists of archival footage from the IWM's collection; the other two-thirds were shot by John Alcott—director Stanley Kubrick's favorite cinematographer (Alcott worked on Kubrick's "A Clockwork Orange" [1971], "Barry Lyndon" [1975], and "The Shining" [1980]).

Cooper and Alcott worked closely to produce footage that would blend well with the archival film; shooting in B&W, of course, they scoured Europe to find a complete set of pre-war, uncoated German lenses that would provide a look for the newly produced film that would be consistent with the historic footage. The end result, which was

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(Continued from page 4): AMIA conference report

largely created in editing, is magnificent. Alcott didn't see the finished film until the initial screening (at the Berlin Film Festival, where it was awarded a Silver Bear), and apparently even he was not always sure which footage was archival, and which he had shot himself.

Although released in Europe, "Overlord" was never distributed in the US—a situation that is now being corrected. It screened at the Telluride Film Festival in September 2004, the Seattle International Film Festival last May, and a cinematic release is being scheduled—however, no word about a DVD release, just yet.

AMIA always wraps up the annual meeting with Archival Screening Night. Archival Screening Night consists of an awards presentation; a program of short clips from recently preserved works, submitted from the various institutions represented by attendees at the meeting; and a reception. AMIA's highest honor is the Silver Light Award, which "recognizes outstanding career achievement in moving image archiving." This year the Silver Light Award was presented to Alan Kattelle, "surely the most active octogenarian member of AMIA, [Katelle] serves as mentor and advisor to numerous archivists in the area of small gauge and amateur film. He has one of the largest private collections of amateur film equipment and literature in the world, and has published the definitive book on the subject: 'Home Movies: A History of the American Industry, 1897-1979.'"

The clips presented at Archival Screening Night are generally 4-5 minutes long, and get brief introductions from the attendee who submitted the clip. This year there were 24 clips presented, including a submission from AMIPA that consisted of selections from a recently preserved collection of 1/2" open reel video. Most of this collection was shot in August 1971, when six performers rafted down the Kuskokwim River in southwest Alaska, stopping at Alaska Native villages along the way. In the villages they gave workshops in music, puppetry, and arts/crafts for the local children, and in

the evening would put on a live performance for the whole community. On a few occasions, they also taught some of the older children to operate the 1/2" open reel video unit, and then sent them out to tape their village from their own perspective. The preservation transfers of this collection were made possible by VidiPax and the National Television and Video Preservation Association (NTVPF).

Next year, AMIA will be bringing their annual meeting to **Anchorage, AK**, from **October 11-14, 2006**. Note that this event has been in (or very near) the Northwest Archivists' region a number of times in the recent past (Portland, OR in 2001 and Vancouver, BC in 2003), so after Anchorage 2006 it's not likely to be back again for some time. If you have an interest in moving image or sound materials, the 2006 meeting would be a good opportunity to get involved with AMIA.

Additionally, in recognition of the fact that next year's event will be held in a location where archival collections have a distinctly regional flavor, AMIA's Regional Audio-Visual Archives (RAVA) interest group is planning on being more involved than usual in the development of the program for the Anchorage meeting—so this may offer a logical avenue of participation for Northwest archivists.

AMIA 2006 Annual Meeting
Anchorage, AK
October 11-14, 2006

For more information about the Association of Moving Image Archivists (AMIA), see:
<http://www.amianet.org/>

For more information about the Alaska Moving Image Preservation Association (AMIPA), the Voices and Images of Alaska (VIA) project, the AMIA Regional Audio-Visual Archives (RAVA) Interest Group, or to find out how to get involved with the 2006 AMIA Annual Meeting in Anchorage, AK, please contact Kevin Tripp, AMIPA's Sr. Archivist, at:
907/786-4986 or kevin@amipa.org



SEEKING NOMINATIONS FOR THE NWA EXECUTIVE BOARD

Enclosed in this issue of EASY ACCESS you will find a nominations form for the upcoming 2006-2007 NWA elections. This year the nominations committee is seeking candidates for the positions of Vice President/President-Elect, Secretary/Treasurer, and State Representatives from Oregon, Idaho, and Montana.

As with all volunteer organizations, NWA can only exist with an active and enthusiastic leadership. One of Northwest Archivists' greatest assets is the many members willing to work for the improvement of the organization. I ask that each of you reflect on the meaning of your relationship with NWA and encourage each of you to express your vision for the future of the organization by becoming more involved. It does not matter if you are new to the organization or if you have been a member for several years. If you feel you have ideas and energy to contribute, please put your name forward as a candidate. If you don't feel you have the time, please encourage others in your community to run for office. It is my hope that we will recruit some new faces and fresh ideas for the upcoming year. I can promise that serving on the executive board is both fun and rewarding.

—Elizabeth Joffrion, Nominations Committee Chair

Nominations Committee (Ann Foster, David Kingma, Linda Long)

2006 Annual Meeting Program Proposals

The 2006 Program Committee invites submissions for session proposals for the Northwest Archivists Annual Meeting in Butte, Montana, May 17-20. **An important goal of the 2006 meeting is to explore the issues that will most engage archivists in the coming decades** Proposals that address other aspects of contemporary archival theory and practice also are strongly encouraged and welcome.

The Program Committee encourages submission of proposals that may include, but are not limited to, the following formats:

- **Traditional.** Open session (i.e., unlimited attendance), consisting of two or three fully prepared papers of 15 minutes each and a comment and discussion period.
- **Work in Progress.** Open session, consisting of two or three presentations of 15 minutes each describing ongoing research topics.
- **Panel Discussion.** Open session, consisting of a panel of three to five individuals who informally discuss a variety of theories or perspectives on the given topic.
- **Workshop.** Limited-enrollment session, usually designed to teach or refine skills.

An important reminder: Archivists who participate

in the program must register and secure institutional or personal funding. Participants who are not archivists, or who are from outside the United States, are eligible for complimentary registration upon request. NWA cannot provide funding for speakers, whether they are international, non-archivists, members, or nonmembers.

Proposals Must Be Submitted No Later Than January 15, 2006.

Submit complete proposals via email to Candace Lein-Hayes, Program Committee Chair:

Candace Lein-Hayes
NARA--Pacific Alaska Region
6125 Sand Point Way NE
Seattle, WA 98115
candace.leinhayes@nara.gov

2005 Awards Committee Report

The Awards Committee gave awards to 6 NWA members during Calendar year 2005. This included 3 student scholarships, one professional development award, two retirement recognition awards and one distinguished service award. The total dollar amount was \$1,400 for the student and professional development awards and all awardees were recog-

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(Continued from page 6): NWA Awards Committee

nized at the annual meeting in Las Vegas.

The **Western Washington Scholarships** were given to Leslie Schuyler and Chris Garmire.

The **At-Large Student Scholarship** was awarded to Marjorie Reeves of the University of Washington. Marjorie used the funds to attend a Seattle Area Archivists sponsored workshop "Understanding Archives: An Introduction to Principles and Practices". The workshop was offered by the Society of American Archivists and held at the NARA facility in Seattle.

The **Professional Development Award** went to Andrew Bryans who is currently working at the Oregon Historical Society and the City of Portland Archives and Records Center. Andrew used the funds to attend the recent SAA DACS workshop held at the University of Washington.

Retirement Recognition awards were given to Karyl Winn of the University of Washington and Carolyn McClurkan, a consulting archivist who is also involved with the Kitsap Historical Museum. Of particular note, the Board voted to award Karyl Winn the first **Merle W. Wells / John F. Guido Distinguished Service Award**. Karyl is a founding member of NWA and has a long record of service to our organization as well as to the archival profession on the regional and national basis. Karyl was nominated for the retirement recognition award by a number of her NWA colleagues and was subsequently awarded the Distinguished Service Award during the Board meeting in Las Vegas.

Remember that March 1st is the postmark deadline for scholarship and professional development applications. March 1st is also the deadline for submission of candidates for the NWA Retirement Recognition and Distinguished Service awards. Please disseminate the At-Large Scholarship information to colleges and universities or students that you

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NWA Advocacy Committee Report

SAA Advocacy Roundtable: Terry Baxter and Elizabeth Joffrion attended the first meeting of the SAA Advocacy Roundtable at the annual SAA meeting in New Orleans. The meeting focused on the mission of the Roundtable and communication with SAA leadership. Terry Baxter and Peter Gunther were unanimously elected as co-chairs. The Roundtable has established an advocacy website and listserv. If you are interested in joining, you may do so by accessing: <http://www.archivists.org/saagroups/advocacy> Use the following information to login -Username: advocate Password: 4advocacy Once you have logged in, you will find information about the website and roundtable.

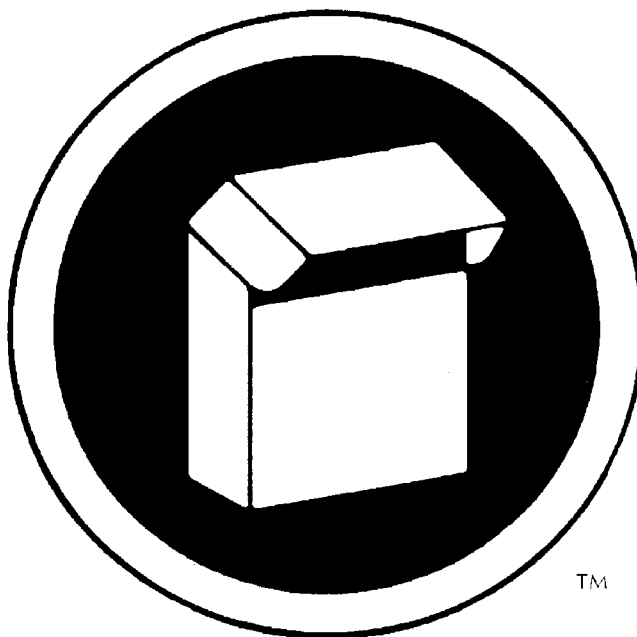
Artists Fair Market Value for Donations. SAA Executive Committee voted to lend the Society's support for pending federal legislation that would allow for the use of a fair market tax deduction for the donation of self-generated works of literary value to non-profit institutions such as archival repositories. Joffrion requested that the NWA state representatives circulate a message to the NWA membership encouraging letters to Congress.

NWA Advocacy Workshop: Jodi Allison-Bunnell has continued planning for a full-day advocacy workshop for NWA's annual meeting in Butte, with assistance from Kathleen Roe of the Council of State Archives (COSA), Nancy Beaumont of SAA, and Tim Erickson of the University of Wisconsin--Milwaukee. Key topics will include making a case for the value of archives and archivists and outcomes-based description of what you do/ your repository does (also known as answering the "who cares?" question); identifying and working with key audiences; and making time for advocacy. The workshop will include time for practical exercises and interactions between presenters and participants.

A fuller description, cost of the workshop, and registration materials will be available as part of the annual meeting information.



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NEWS FROM THE NORTHWEST . . . *Idaho*

Albertson College of Idaho (Caldwell)

Expanded Archives Hours. Albertson College of Idaho in Caldwell is pleased to announce that the Robert E. Smylie Archives are now open five days a week during regular working hours. Located in Sterry Hall, the Smylie Archives previously were open only 16 hours a week. Appointments are advised. For further information please contact Jan Boles, Archivist, (208) 459-5230, or jboles@albertson.edu

Idaho State Historical Society Public Archives and Research Library (Boise)

Reopened in New Facilities. The Public Archives and Research Library (PARL) reopened to the public in its new home Nov. 30 after being closed to the public for seven weeks. Located in the new Idaho History Center in the Old Penitentiary Historic District, the PARL now has expanded research facilities for the public, quick access to collections in storage, a classroom for public presentations, and comfortable offices for staff. A formal ribbon-cutting ceremony will be held Jan. 26, 2006.

. . . *Montana*

Montana State Historic Records Advisory Board

Professional Development Scholarship

To Support attendance at Northwest Archivist's Annual Meeting, Butte, Montana, May 18-20, 2006

Intent

This \$500 scholarship is offered to promote the professional development of practicing Montana archivists by providing assistance to attend the Northwest Archivists Conference, to be held in

Butte, Montana, May 18-20, 2006. The scholarship is intended as a resource for colleagues who are self-employed or receive inadequate employer-provided assistance.

Guidelines

Applicants must be currently engaged in the archival profession, broadly defined, in Montana. They should have limited or no access to institutional funding for continuing education activities.

Recipients will use the funds to attend the Annual Meeting (including workshops), and are expected to provide a description of the scholarship-related activity, when completed, for publication in the **Montana Archivist**.

Selection

Current members of the Montana SHRAB will review applications and select a recipient. The application postmark deadline is **March 1, 2006** and all applicants will be notified by early April.

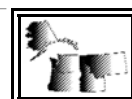
Application

The following items are required:

- A completed application form
- A current resume or curriculum vitae
- A formal letter of application. At minimum it should include a description of how the scholarship will be useful and the context of relevant financial need.

Submit completed applications to:

Montana State Historic Records Advisory Board
C/O Jodie Foley
PO Box 201201
Helena MT 59620-1201



NEWS FROM THE NORTHWEST . . . *Oregon*

Oregon State Archives (Salem)

NEW STATE ARCHIVIST APPOINTED

Oregon Secretary of State Bill Bradbury has announced the appointment of Mary Beth Herkert as the new State Archivist, effective immediately.

"Mary Beth has worked at every level of our organization, she knows Archives inside and out, and she will make an excellent State Archivist," said Bradbury.

Herkert was chosen after an extensive national search to replace Roy Turnbaugh, who retired in September 2005 after 20 years as State Archivist. During Turnbaugh's tenure, Herkert worked her way up through every level of the Archives, from processing archivist to manager of the records management unit. Herkert holds a Masters degree in history from the State University of New York, Albany. She is a Certified Records Manager and has been active in numerous professional organizations. She currently serves on the board of the National Association of Government Records Administrators.

The Secretary of State's Archives Division provides public access to the permanently valuable records of Oregon government. Archives houses many of the state's oldest documents, publishes the biennial Blue Book, and provides comprehensive online historical research guides and learning exhibits. Its website is located at <http://arcweb.sos.state.or.us/>

City of Portland Archives (Portland)

Web Search Tool On-Line. City of Portland Auditor Gary Blackmer is pleased to announce the release of Efiles, a web-based search tool that makes thousands of electronic images of important city records available to the public. Efiles houses more

than 30,000 electronic documents, including all City Council Ordinances from the mid-1980s to the present, as well as photographic and documentary images from the City's archival collection. In addition to the electronic images, Efiles also contains more than one million catalog entries covering City operations and history dating back to 1851. The electronic documents can be immediately viewed or downloaded. The catalog entries represent hard copy records stored at the City's Stanley Parr Archives and Records Center (SPARC). Using Efiles, researchers can contact archives staff to arrange access to the records stored at SPARC.

Efiles, which is a dynamic system with both electronic and catalog records being added daily, can be found at: <http://www.portlandonline.com/efiles>. Type in "testsearch" to see the variety of record types in the system.

Lane Community College (Eugene)

Haunted Elevator Legend and the Archives. *The Torch*, the student newspaper at Lane Community College (LCC), featured the Archives in a recent article about the "haunted" elevator in the Center Building basement, next door to the Archives. According to the article, a popular website (www.shadowlands.net) reports that a janitor fell to his death in the elevator and his calls for help can still be heard. LCC archivist, Elizabeth Uhlig, reported that no records exist of any death on campus, and the facilities department claims no such incident occurred. The article continues "[Uhlig] and fellow archivist [Tiah Edmunson-Morton] have a vested interest in the story. Legend has it that after sundown the departed janitor's spirit likes to trick people by making the elevator go to the 'creepy' basement. [Uhlig and Edmunson-Morton's] office is in the creepy basement next to the allegedly haunted elevator.... [Edmunson-Morton] reported witnessing no unearthly happenings in her time at

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NEWS FROM THE NORTHWEST . . . *Oregon*

(Continued from page 10): Lane Community College

LCC. "Sometimes it sounds like bowling is happening above us, but that is probably from all the people upstairs around the cafeteria," she said. Unexplained noises are a classic sign of poltergeist inhabitation so perhaps Edmunson-Morton finds comfort in easily explaining these odd noises," the article concludes.

Recently processed records:

- **Willamette Writers Guild Records, 1976-1986.** 1.2 cubic ft. The Willamette Writers Conference was formed in 1976 by writers and literature instructors from Lane Community College, the University of Oregon, Oregon State University, Linn-Benton Community College, Willamette University, and Chemeketa Community College. The goal was to offer high quality community events to foster interest in the literary arts and humanities. Their records were created by Joyce Salisbury, English, Foreign Language and Speech Department instructor at Lane Community College, between 1975 and 1986. The Guild sponsored programs with poets W.S. Merwin, Gwendolyn Brooks, Richard Hugo, John Ashbery, and Oregon poet-laureate William Stafford; the science fiction team of Kate Wilhelm and Damon Knight; philosopher/novelist William Gass; screenwriter Paul Schrader; and fiction editor Gordon Lish. The bulk of the collection is from 1977 through 1979; however, in 1983 and 1984, there was a renewed interest with the Visiting Lectures Program and "Black Women Writers on Racism & Sexism" conference in 1983, which featured Audra Lorde, Gloria Watkins, Sylvia Wynter, and Pat Warner. Included in this collection are administrative records, information about writers, materials related to WWG events, and newsletters and publicity materials for the WWG. In addition to organizing smaller lectures, the WWG hosted "Writing & Publishing: A Colloquium," which was a three day program

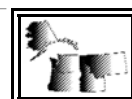
on writing and publishing Feb. 15-17, 1977. A guide to the collection is available on-line at <http://www.lanecc.edu/archives/A046.html>. Please contact Tiah Edmunson-Morton (Edmunson-MortonT@lanecc.edu) if your institution has records pertaining to this collection.

Oregon Historical Society Research Library (Portland)

Recent collection openings:

- **Gevurtz Furniture Company Records, 1899-1997** (Mss 6011). 1 cubic ft. In 1881, Isaac Gevurtz moved to downtown Portland and started a small retail business selling furniture, clothing, and other items. By 1914, a financial crisis forced the company to reorganize and change it's name to Gevurtz Furniture Company under the direction of Louis Gevurtz and his brother-in-law, Sanford Brant. The 1950s found the downtown area suffering and forced many stores to close or relocate to the suburbs. Under Louis's leadership, Gevurtz Furniture bought Hollywood Furniture on Northeast Sandy Boulevard. The company's transition continued, but the business sold its property and closed its doors when Burton Gevurtz, Louis's son retired in 1997. Records include: Articles of incorporation (1914); board of directors' minutes (1941-1953); business correspondence (1950-1955); business postcards and buttons; photographs of Gevurtz stores and employees. Family papers include a photocopy of Belle Gevurtz's diary (1914) and Louis Gevurtz's estate records (1921-1970).
- **James Boyce Montgomery Family Papers, 1873-1954 (bulk 1873-1935)** (Mss. 2727). 3 cubic ft. James Boyce Montgomery was a railroad contractor and businessman who grew wealthy from construction projects in the eastern and western United States. Born near Harrisburg, Pa., Montgomery worked first as a

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NEWS FROM THE NORTHWEST . . . *Oregon*

(Continued from page 11): *Oregon Historical Society*

journalist then turned to railroad and bridge building in the 1850s and 1860s. He moved to Portland, Oregon, in 1870 and helped to build portions of the Northern Pacific Railroad. His Portland ventures included real estate, river dredging, and wharfs in Albina. In 1866 he married his second wife, Mary S. Phelps Montgomery, the daughter of John Smith Phelps, a prominent Missouri politician who served as the state's governor. Mary Montgomery led a long and active life, traveling throughout the United States and Europe and serving prominently in national women's organizations, including the Daughters of the American Revolution. Among the Montgomerys' children was Margaret Montgomery Zogbaum, a writer who lived most of her youth in Europe. She married Rufus Fairchild Zogbaum II in 1914. Among the Zogbaum children was the artist, Wilfrid Zogbaum. The collection includes papers of three generations of the family of James Boyce Montgomery; correspondence between Montgomery and his wife, Mary Phelps Montgomery; letters from Margaret Zogbaum written from Europe and elsewhere in the 1910s and 1920s; and personal diaries of Mary Phelps Montgomery and Margaret Montgomery Zogbaum detailing travels, social events, and family matters. The writing in the letters and diaries is, on the whole, particularly detailed.

Oregon State University Archives (Corvallis)

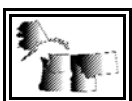
Recent accessions:

- **Associated Men's Halls Scrapbook (MSS)**, 1934-1940. 0.25 cubic foot. This scrapbook was assembled by students in the five housing clubs that resided in Weatherford Hall (Cauthorn, Poling, Hawley, Buxton, Weatherford), together known as the Associated Men's Halls. With content primarily of

photographs and newspaper clippings, the scrapbook documents aspects of student life in these clubs such as social events, officer selection, and involvement in intramural sports. Dance cards and election flyers also are included. Photographs depict holiday parties, groups and individuals, off-campus trips, athletic contests between clubs, pranks, horseplay, and interior and exterior views of Weatherford Hall. Many students pictured are identified. During the era covered, Weatherford Hall was the sole campus building which housed male students not affiliated with fraternities.

- **Army ROTC Records and Photographs (RG 058 and P 257)**, 1890-2003. 7.5 cubic ft. Materials generated and collected by the Army ROTC program at OSU include briefing agendas and memoranda, certificates, correspondence, enrollment data, historical essays and reports, instructional materials, maps, newsletters, newspaper clippings, photographs, a poem, publications, reports, scrapbooks, and a student paper. Primarily documenting classroom instruction and cadet recruitment/enrollment, these records also pertain to annual field training camps, the Army Sponsor Corps, ROTC drill teams, engineering student cadets, campus opinions about the ROTC program, and news items about individual cadets and officers. The photographs number approximately 2,000 images and 3 photograph albums. In addition to portrait and group shots of Army ROTC cadets and officers, these images also depict cadet reviews and formations, military tournaments on campus, classroom instruction, training exercises, field training at the Ranger Challenge course, dances and other social activities, parades, rifle team competition, commissioning ceremonies, and the Army Sponsor Corps.
- **Memorial Union (RG 99, P 198)**, 1980-1982.

(Continued on page 13)



NEWS FROM THE NORTHWEST . . . *Oregon*

(Continued from page 12): Oregon State University

0.94 cubic foot. Photographs, videotapes, and other materials documenting the Ceramics 80 Conference held at OSU in 1980, including biographical sketches, correspondence, essays, evaluation forms, a flyer, participant lists, publications, speech transcripts, and a packet assembled by a sponsoring vendor of the conference. In addition to images of the presenters and participants at the conference, the photographs also depict work on a tile project in the McAlexander Fieldhouse by those involved in the conference. Also included are images of pieces brought by the ceramicists to exhibit as a part of the conference. The videotapes contain interviews with the professional ceramicists and artists invited to speak at the conference as well as footage of registration, an exhibit and reception at the Corvallis Art Center, an informal end-of-the-conference discussion session, and tile decoration.

- **Floyd E. Bolton Papers (MSS), 1959-1981.** 0.55 cubic foot. Materials generated and collected by Agronomy Professor Floyd E. Bolton include article reprints, conference papers, correspondence, informational materials, newspaper clippings, project proposals, reports, and student papers. Primarily documenting Bolton's involvement in the study and review of wheat production in North Africa and the Middle East, the items include material from workshops organized by Bolton in Turkey and Lebanon regarding wheat cultivation in dry climates. Correspondence and progress reports pertaining to research projects with the Oregon Wheat Commission are also included.

Independence Heritage Museum (Independence)

Access to Archives Project

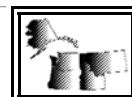
In May 2005 the museum was awarded a grant for

\$7980 from Trust Management Services, LLC. The purpose of the project is to organize and make accessible the current archival collections. In July the small archive room was emptied and Spacesaver shelving was installed.

In 2002 the museum was part of the Polk Cooperative History Project. Five agencies of Polk County cataloged and created ephemera files with a grant from the Oregon Council for the Humanities. With a master list compiled of each agency's holdings, a union list was created and published as the "PathFinder" and made available online. The information is cataloged by subject headings with sub headings where needed. The publication shows where specific archival materials are held and what storage media they are available in. The grant provided numerous archival supplies and training for the Independence Heritage Museum's new staff. However, even with the advent of the PCHP project three years ago a majority of the holdings within the archives were recently found to be un-cataloged and, in some instances, never properly accessioned. The timeline of the project left no room for cataloging photographs which collectively number well over ten thousand. Volunteers and Staff have been diligently playing catch up in order to keep to the timeline for the Trust Management Services Grant and re-shelving is nearly complete.

Currently the archives hold over 23 linear feet of local newspapers dated from 1878 into the 1960's; 2 cubic feet of Palms to Pines air race photos and programs; 3 cubic feet of the "On to Oregon Cavalcade" collection, with much more promised; family histories, scrapbooks, photo albums and business records of P.F. Johnson, Dr. George C. Knott, Dr. Fred G. Hewett, Dole Pomeroy, the Craven Family and their Soda Fountain, and the Kreamer family; GAR records; and over 40 oral histories, currently on cassette tapes.

(Continued on page 14)



NEWS FROM THE NORTHWEST . . . *Oregon*

(Continued from page 13): Independence Heritage Museum

The access project will allow over 3600 original photographs, which are stored in a file cabinet and are currently used frequently for research, to be digitized and copied. The originals will be organized and properly housed in the archives. The end of the project will result in a preservation and conservation workshop available to other agencies in Polk County and Salem.

Recent additions to our archives:

Over 300 photographs of the Crowley Family
6 cubic feet of American Legion records and photographs

2 lf of records of Independence Rural Women's Club, 1932 – present

3 Family photo albums of the Craven Family

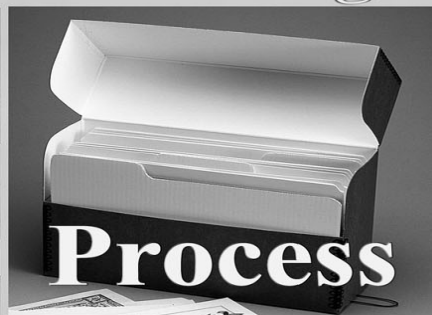
(digitized copies)

2 Scrapbooks of the "On to Oregon Cavalcade" (digitized copies)

3 Albums of the Wigrich Hop Farm 1929-1931

A fun note: The volunteers we have working with us on the project, long time residents of Independence, are able to identify many of the subjects in the photograph collections, including an album of unknown origin containing many seemingly unrelated snap-shots that may or may not have fit our mission. It turned out to be one of our volunteer's Aunt and Uncle on a road trip with friends in the 1930's. How cool is that?

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EASY ACCESS Newsletter of the Northwest Archivists, Inc.

NEWS FROM THE NORTHWEST . . . *Washington*

Providence Archives (Seattle and Spokane)

History Calendar to Mark Providence Sisters' 150th Year. When five weary Catholic sisters from Montreal arrived in Fort Vancouver Dec. 8, 1856, little did they imagine the impact and influence of their mission to the frontier 150 years later. To commemorate the sesquicentennial of their arrival in 2006, the Sisters of Providence, Mother Joseph Province, has published a spiral-bound, 13-month wall calendar presenting archival photographs of the religious community in diverse, historical settings and circumstances.

From the thousands of photographs held at the Providence Archives, more than 50 were selected portraying the women religious in ministry and wearing traditional habits. The images, which date from the late 19th century to the early 1960s, include scenes of sisters instructing students, extending health care, relating with native peoples, and enjoying leisure and convent life. Memorable quotes by sisters mark each month of the year. For information about the calendar and celebrations, contact the Providence Archives at 206-937-4600 or archives@providence.org.

Washington State Archives

New Processing Archivists at the Washington State Archives:

State Archives – Olympia

Mark Kifowit - received his BA from Purdue University in 1996. He then went on to earn an MA in History, Archives and Records Management at Western Washington University in 2005. While pursuing his MA, Mark served as Rand Jimerson's teaching assistant. He has worked as an archivist at Mesa Verde National Park and for the Whatcom County Human Rights Task Force.

Puget Sound Regional Archives - Bellevue

Midori Okazaki - received her BA from Macalaster College, a Law Degree from Stanford University, and a graduate certificate in Archival Management from Western Washington University. Midori has worked on a number of archival projects for the University of Washington Libraries and the National Museum of American History. She also has extensive professional experience as a staff counsel and legislative assistant in the Washington State Legislature, the U.S. House of Representatives, as well as serving on the staffs of Congressman Al Swift and U.S. Senator Patty Murray.

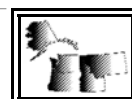
Central Regional Archives – Ellensburg

Sharon Howe - a native of Montana, Sharon came to archives as a second career after working in journalism and newspaper production in Libby, Montana, and Port Angeles, Washington. She earned her undergraduate degree at The Evergreen State College, Olympia, Washington, and a master's degree in history with archives administration and records management certification at Western Washington University. After working with the Makah Cultural and Research Center at Neah Bay, Washington, Sharon spent more than two years as a project archivist in the Urban Archives Center at California State University, Northridge. In 1998, she joined the staff of the Research Library at the Oregon Historical Society at Portland, where she worked as an archivist until accepting the position with the Central Region Branch in November 2005. Sharon, who is a Certified Archivist, has been active in Northwest Archivists and is currently vice-president.

Northwest Regional Archives – Bellingham

Anthony Kurtz – transferred from the Central Regional Branch to take over responsibility for

(Continued on page 16)



NEWS FROM THE NORTHWEST . . . *Washington*

(Continued from page 15): *Washington State Archives*

processing activities at Northwest. Tony served as the Assistant Regional Archivist at Central from 1996 until November of this year.

Eastern Regional Archives – Cheney

Jeff Creighton – moved from the Archives Assistant position at Eastern into the Processing Archivist position. **Lee Pierce** is currently serving as Eastern's Assistant Archivist. Lee has a master's degree in history and comes to us from Northwest Museum of Arts and Culture where he was a project processing archivist, and the Arizona Historical Society where he was a curatorial archives assistant.

Southwest Regional Archives - Olympia

Erin Whitesel-Jones – holds a Master's degree from Western Washington University's Graduate Program in Archives and Records Management. She also attended WWU as an undergraduate history major. Erin completed internships at the Washington State Archives and the University of Washington Manuscript Library, and was previously employed by the Washington State Archives Records Management Section.

In addition, the Southwest Regional Archives hired a new Archives Assistant who will start in January 2006. **Benjamin Helle** served as an archivist at Ohio State Archives before coming to Washington. He has two years experience as Library Technical Assistant processing audio/visual collections and six years of experience working as an archivist, processing collections and creating inventories.

Pearson Air Museum (Vancouver, Wash.)

Alexander Pearson collection, 1918-1925

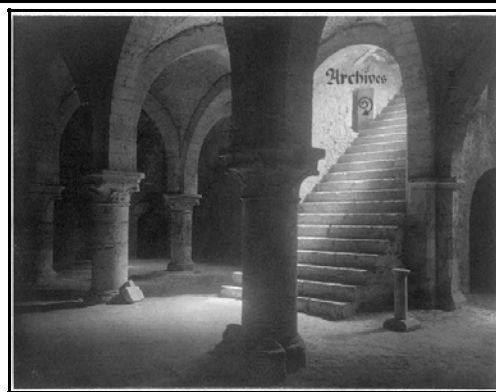
The Pearson Air Museum Archives has acquired the scrapbook and photograph album of Lt. Alexan-

der Pearson, Jr., the Army Air Service pilot for whom Vancouver's Pearson Field was named. The scrapbook contains news clippings, letters, telegrams and ephemera, and the photograph album contains 744 photographs.

The collection provides details of the career of one of the Army Air Service's most promising pilots. In 1919 Pearson served as an aerial scout for the Army's Transcontinental Truck Convoy and he recorded the fastest overall speed in the Air Service's 1919 Transcontinental Reliability and Endurance Tour. In 1921 he conducted the first aerial survey of the Grand Canyon, becoming the first pilot to fly in the canyon itself; made several new record flights; and helped develop procedures for night flying operations. In 1922 Pearson was transferred to McCook Field, Dayton, Ohio, the center of Army flight testing and development. There he set several new records, including a new world speed record. He was the odds-on favorite to win the 1924 Pulitzer Race but was killed in a practice run when a wing strut on his plane failed. The following year the Secretary of War directed that the airfield at the Vancouver, Washington, barracks be named in his honor. Pearson Field is one of the oldest continually operating airfields in the country.

Let your collections see the light of day. Submit a collection description to *Pacific Northwest Quarterly's* Archivist's Page.

For additional information or editorial guidelines, please feel free to contact the editors at pnq@u.washington.edu or (206) 543-2992. You can also contact Bill Alley at mcfargen@comcast.net.



NWA Board Meeting Minutes

The NWA board of Northwest Archivists, Inc., met by conference call November 18, 2005.

Those present were: Sharon Howe, Diana Shenk, Ellen Crain, Anne Foster, Elizabeth Joffrion, Brian Johnson, Linda Morton-Keithley, John Bolcer, Tony Kurtz, Jodi Allison-Bunnell, Terry Baxter and Diana Banning. Absent: Terry Badger, Kevin Tripp.

The meeting convened at 10:00 a.m. PST, with vice-president, Sharon Howe, presiding.

1. Reports

a. Membership Coordinator (Shenk) – To date, there are 162 members and the renewal period is complete. There was discussion about ways to directly approach people who haven't renewed. The decision was to follow SAA's key-contact format and contact non-renewals through the state reps. Shenk will draft a standardized contact letter and will send the information to the state reps.

b. Advocacy (Joffrion) – Baxter and Joffrion attended the SAA Issues and Advocacy Roundtable in New Orleans. This is a new roundtable and Peter Gunther and Terry Baxter are co-chairs. There's now an advocacy listserv (sign-up via the SAA site: <http://www.archivists.org/governance/handbook/section10.asp#description>) and anyone interested can sign-up.

There are a couple issues the committee has responded to: NHPRC, Fair Market Value for donations, and federal formula for grant funding.

c. Education (Foster) – The committee is updating the Continuing Education Opportunities list on a quarterly basis (found at: <http://www.lib.washington.edu/nwa/index.html>) and they

are still hoping to do a web chat.

d. Nominating (Joffrion) – A committee has been formed, consisting of Kevin Tripp, Linda Long, David Kingma and Joffrion. [*Note: due to a discrepancy between the By-Laws and the Procedures Manual, Kevin Tripp has been replaced by Anne Foster*]. So far, no one has been approached formally. A call for recruitment will be published in the December Easy Access.

e. Publications (Bolcer) – Nothing new to report.

i. Ad Hoc Committee for Website Development (Schmuland) – Bolcer for Schmuland – nothing new to report.

ii. NWA Logo (Joffrion) – A request for logo design input was published in Easy Access, but no response was received. Joffrion will look into how much it will cost to hire someone to design a new logo. The board approved \$500 for the project since it is key to both the website development and to increasing diversity.

iii. Repository Directory (Long) – Linda Long was unavailable, so Bolcer provided an update. The UW has updated the software that is being used for collecting information. Once Bolcer is trained in the new version, work will proceed.

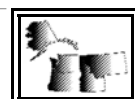
iv. Membership Directory (Badger) – This item is carried over to the next meeting due to Badger's absence.

f. Annual Meeting

i. Program Committee (Lein-Hayes) – Lein-Hayes was unavailable.

ii. Local Arrangements (Crain) – The contracts are in the process of being arranged for the food and space. Arrangements are being made for workshops, tours,

(Continued on page 19)



Northwest Digital Archives Update

—Jodi Allison-Bunnell, NWDA Consortium Administrator

The Northwest Digital Archives (NWDA) continues to progress on its major goals in its second grant-funded phase. As of this writing, the Best Practices Working Group is nearly done with a major revision of the consortium's best practices for encoding EAD finding aids for inclusion in the NWDA database. Major changes driving this revision include the availability of *Describing Archives: A Content Standard* (DACS), updates to subject access, and the need to continue to comply with international data exchange standards. The revised best practices will be available on the "Tools for Members" section of the NWDA website, <http://nwda.wsulibs.wsu.edu/tools.html>. The Best Practices Working Group, chaired by Marsha Maguire of the University of Washington Libraries, includes Elizabeth Joffrion of the Center for Pacific Northwest Studies, Elizabeth Nielsen of Oregon State University, Molly Kruckenberg of the Montana Historical Society, and Colleen McFarland of Whitman College. The consortium appreciates their expertise and the time they have spent on this crucial project!

New project directors who had not previously attended SAA's EAD workshop attended that training in Dallas, TX, in October. NWDA will deliver consortium-specific EAD training for new and continuing consortium members in Seattle, WA, February 6-7, 2006; Portland, OR, February 8-9, 2006; Boise, ID, February 27-28, 2006; Spokane, WA, March 1-2, 2006; and Butte, MT, May 17, 2006.

Any other institutions interested in joining as non-grant-funded participants can contact Larry Landis, Consortium Director, at (541) 737-0541 or larry.landis@oregonstate.edu.

NWDA is funded by the National Endowment for the Humanities and the National Historical Publications and Records Commission until June 2007.

Archivist's Calendar

- | | |
|-----------------------------|---|
| March 1, 2006 | NWA scholarship and professional development award application deadline |
| April 27-29, 2006 | Pacific Northwest History Conference and Northwest Oral History Association joint meeting, Portland, OR |
| April 27-29, 2006 | Society of California Archivists annual meeting, San Francisco, CA |
| May 17-20, 2006 | Association of Recorded Sound Collections, Seattle, WA |
| May 18-20, 2006 | Northwest Archivists annual meeting, Butte, MT |
| June 2, 2006 | Society of Rocky Mountain Archivists, spring meeting, Pueblo, CO |
| July 31-Aug. 6, 2006 | SAA Annual Meeting Washington, D.C. |
| Oct. 11-14, 2006 | Association of Moving Image Archivists annual meeting, Anchorage, AK |
| Oct. 25-29, 2006 | Oral History Association annual conference, Little Rock, AR |

(Continued from page 7): NWA Awards Committee

know. This award is not limited to any specific institution and students in the NWA region as a whole are eligible as long as they meet the criteria. This includes undergrad as well as graduate level students interested in archives.

Application materials may be accessed online at the NWA website <http://www.lib.washington.edu/nwa/index.html>. Applicants must be a member of NWA at the time of application.

For more information about scholarships, the application process or to recommend prospective candidates for any of the NWA awards, please contact the committee chair at 503.823.4563 or bjohnson@ci.portland.or.us.



(Continued from page 17): NWA Board Meeting

transportation and reception. They are looking for sponsors (BP Arco has offered \$1500) and Donna McCrea has drafted a letter directed towards potential sponsors. The final figures should be available by the end of December.

i. Political Papers Subsidy (Crain for McCrea) – The workshop may end up costing more than it will recoup. Discussion regarding subsidizing the cost ended with the agreement that the workshops were part of the whole conference and that any deficits will be covered. McCrea will seek out sponsors to help defray the costs.

ii. Advocacy Workshop (Allison-Bunnel) – The best speakers are out of the NWA region and would require additional expenses. Does the board want to cover two workshops with a potential deficit? Would we like to see if SAA would sponsor the workshop?

Board discussion surrounded the reasons for the conference and workshops. The overall goal is to aid NWA members. An additional goal is to build the membership and by offering quality workshops, we may bring in new members. However, the program committee should have more precise numbers to present at the next board meeting. As to having SAA sponsor, it was decided that the additional cost would not benefit the membership.

2. Old Business

a. By-Laws

i. Awards Committee (Howe) – Discussion whether it is necessary to add a new section to the Awards Committee since the by-laws allows the board to create committees as necessary. The determination was made that the board may appoint ad-hoc committees, but that the membership should

vote on standing committees. The board agreed to change the by-laws language to reflect this decision: *“and other ad-hoc committees and taskforces may be formed as the executive board deems necessary; standing committees require the approval of the executive committee and the membership. The vote shall be a simple majority of the attendees of the business meeting.”* It was decided to go with a board action on changing the by-laws.

ii. Membership Coordinator (Howe) – Change the language regarding membership database to “maintain records of membership”.

iii. Secretary/Treasurer (Howe) – It was determined that there was a discrepancy in the version of proposed by-laws. Joffrion will send Badger the most recent version and the re-worded version will be sent to the board via email for approval and then submission to Easy Access.

b. Archives Week (Baxter and Kurtz) – Nothing to report at this time.

c. Diversity & Recruitment (Joffrion) – Shenk had generated a report and the results will be included in Easy Access. The goal of the report was to identify groups we should pinpoint for recruitment. Howe and Joffrion will discuss this further and solicit ideas.

Meeting adjourned at 11:25 a.m.

(Continued from page 3): Native American Preservation Internship

lated hands-on skills, as well as preservation program development through workshops, seminars, on-site surveys, simulations, needs assessments, and the establishment of a regional disaster plan and response capability.

The internship will be held from June 5, 2006 – August 11, 2006. There is funding available for travel to Ithaca, NY and a \$5000 stipend for each intern. There is no charge for housing.

Please contact Barbara B. Eden (beb1@cornell.edu) for an application. For details, see www.library.cornell.edu/preservation/index.html.



Join NWA: Membership benefits include the exchange of information among colleagues, an annual conference, *Easy Access* published four times a year, and a membership directory.

To join send this form, along with \$15, checks payable to Northwest Archivists, Inc., to Diana Shenk, Washington State Archives—Northwest Regional Archives, WWU MS:9123, Bellingham, WA 98225-9123. For more information, contact Diana at 360-650-2813 or e-mail her at <diana.shenk@wwu.edu>.

Name _____ Title _____

Institution _____

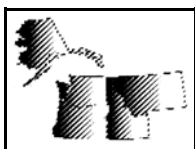
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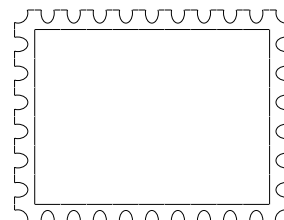
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⇒ ***AMIA conference report***

⇒ ***Call for 2006 program proposals***
